

# Sunbelt Builders Show™

July 9-13, 2024 ~ Fort Worth Convention Center,  
Fort Worth, TX

## VEHICLE / TRAILER DISPLAY PERMIT APPLICATION

Required prior to any vehicle being moved inside a building. Applicant must abide by all Show, Hotel and Shepard instructions and provisions.

OWNER AND CONTACT INFORMATION						
Owner Name		Phone #		On Site?	Y	
					N	
Contact Person		Phone #		On Site?	Y	
					N	
Owner Address						
Owner City, ST & Zip						
VEHICLE OR TRAILER INFORMATION						
Make		Model / Length				
Year		Color				
Engine Fuel Type		Fuel Tank Level	<input type="checkbox"/> N/A	<input type="checkbox"/> 1/4		
EVENT INFORMATION						
Event Name	Sunbelt Builders Show™	Event Location	Fort Worth Convention Center, Halls A-C			
Vehicle Arrival Date	<b>Tuesday, July 9</b>	Interior Location				
Vehicle Arrival Time	<b>11 a.m.</b>	Vehicle Move-out Date	<b>9 a.m. Saturday, July 13</b>			
SPECIAL NOTES AND COMMENTS						
SHOW USE ONLY						
Approved:	Y	N	Inspection Fee Required:	Y	N	
Authorized Signature:				Amount:		
				Date:		

# VEHICLE / TRAILER PERMIT APPLICATION INSTRUCTIONS

This application is to be filled out in its entirety and provided to the Sunbelt Builders Show™ management by Wednesday, June 5, 2024.

## Special Provisions for Motorized Vehicles or Trailers

Gas/diesel driven vehicles or equipment will not be allowed onto the property until the vehicle has been approved and tagged by the Fire Marshal.

1. The following are the requirements for displaying vehicles and fuel-powered engines:
  - a. No more than one-fourth of a tank of fuel (five gallons) or minimum amount needed for driving in, positioning and driving out of the Exhibit Hall
  - b. Fuel tank cap must either be locked or sealed by tape
  - c. Battery cables disconnected
  - d. Floor plan of the display area must be submitted to the fire marshal for approval
  - e. Keys to all vehicles must remain on-site so the vehicle can be moved in case of emergency
  - f. Vehicle operation is limited to brief parade-type display specifically approved by the fire marshal
2. No vehicles shall be parked in designated fire lanes at any time outside the FWCC, including move-in/move-out. Vehicles will be towed at the owner's expense.
3. All vehicles not on display must be moved out of the building prior to the public being admitted.

Shepard Exposition Services requires trailers and mobile units to complete and submit the included Mobile Spotting form and the payment authorization form.

Submit applications to: Sunbelt Builders Show™  
313 E. 12<sup>th</sup> Street, Suite 210  
Austin, TX 78701  
[Sunbelt@TexasBuilders.org](mailto:Sunbelt@TexasBuilders.org) Or FAX to (512) 476-6427

**NO VEHICLES WILL BE ALLOWED IN THE BUILDING WITHOUT AN APPROVED PERMIT ON FILE  
AND APPROVAL FROM THE FIRE MARSHAL**